

Getting Started...

Appointments

Making an appointment is easy. You can just pick up the phone and give us a call or you can come to our office to talk to us in person. You will be scheduled for an Intake/Assessment, once that is completed, we can assign you to one of our therapists. Your therapist will call you back to schedule your first appointment.

If you are in crisis we will ask you to speak with a therapist right away.

To make an appointment or after hour emergencies, call 307-733-2046.

Office Hours

Monday – Thursday 8:00am - 7:30pm; F 8:00am - 5pm

Walk-in crisis available M-F 8:00am - 5pm Weekdays, excluding holidays.

Your First Appointment

Please bring your driver's license, insurance/Medicaid/Medicare card (if applicable), and proof of income with you to your first appointment.

If you are bringing children in, you will be asked to sign a consent and any custody papers/issues must be disclosed.

Your proof of income can be a copy of your pay stub, tax return, or W-2. Without proof of income, we cannot use the sliding scale to set your fee, and you will be charged our full fee.

The first appointment begins with the enrollment process. Your therapist will also ask you a series of questions about your personal history and circumstances.

Then you will work with your therapist to determine how we can help you.

Confidentiality and Privacy

Jackson Hole Community Counseling Center never discloses client names, appointment times, or any other information without written authorization, except in certain situations required by law.

How Much Does it Cost?

Our standard fee is \$175/hour for therapy. However you may apply for our sliding fee in which fees are based on your ability to pay (your gross household annual income). For individual therapy, the minimum fee is \$5 per session and the maximum fee is \$100 per session. You will need to provide us with proof of your income in order to access our sliding scale. (see below for the Sliding Fee Scale). There are separate fees for other services.

- We can bill private insurance, Medicaid and Medicare.
- Payment is expected when you come in for your appointments.**

Jackson Hole Community Counseling Center - Sliding Scale Fee (SSF) Schedule

Income	Size of Household					
	1	2	3	4	5	6+
0 - 12,999	5.00	5.00	4.00	2.00	1.00	1.00
13,000-14,999	10.00	9.00	5.00	3.00	2.00	1.00
15,000-16,999	15.00	13.50	12.00	5.00	4.00	2.00
17,000-19,999	15.00	15.00	13.00	10.00	5.00	3.00
20,000-22,999	30.00	25.00	22.00	17.00	15.00	10.00
23,000-24,999	30.00	28.00	25.00	22.00	20.00	15.00
25,000-26,999	30.00	29.00	27.00	25.00	23.00	20.00
27,000-28,999	30.00	30.00	28.00	26.00	25.00	23.00
29,000-30,999	45.00	42.00	40.00	35.00	30.00	25.00
31,000-32,999	45.00	42.00	42.00	40.00	35.00	27.00
33,000-34,999	45.00	42.00	42.00	40.00	35.00	30.00
35,000-36,999	45.00	42.00	42.00	40.00	37.00	32.00
37,000-38,999	45.00	45.00	42.00	45.00	42.00	35.00
39,000-39,999	45.00	45.00	45.00	45.00	42.00	40.00
40,000-49,999	60.00	60.00	60.00	55.00	50.00	45.00
50,000-59,999	75.00	75.00	75.00	75.00	75.00	50.00
60,000-69,999	90.00	90.00	90.00	90.00	90.00	90.00
70,000-79,000	100.00	100.00	100.00	100.00	100.00	100.00
80,000-89,999	100.00	100.00	100.00	100.00	100.00	100.00
90,000-99,999	100.00	100.00	100.00	100.00	100.00	100.00
99,999 +	100.00	100.00	100.00	100.00	100.00	100.00

- Payment of your SSF or your portion of the insurance fee is expected at the time of service.
- The sliding scale fee (SSF) applies only to regular outpatient services. It *does not* apply to psychological testing, evaluation services and Court ordered assessments which are billed on a separate fee schedule.
- The SSF is per hour based on reported gross family income for individual therapy.
- Group therapy is charged at half the individual therapy hourly rate.
- Psychiatric services are double the SSF up to a maximum of \$100.
- Many mental health services are covered by commercial insurance. JHCCC bills insurance at our usual and customary rates. You may be required to pay an insurance co-payment fee; however, it will not exceed your fee on the sliding scale. Any services not covered by third-party payment will be charged to your account according to the SSF. If you are covered by Medicaid or Medicare, you will not be charged a co-payment, but may be charged personally, on the sliding fee scale, for services not covered by those insurance programs. The Chips program has required co-pays which you are responsible for.
- ***It is your obligation to inform the receptionist if you have insurance that you wish to use for billing and when there are changes to your insurance status.***
- If your health insurance requires pre-authorization for services it is *your responsibility* to coordinate this with your insurance company. JHCCC will be glad to assist with any information that may be required by your insurance. *A Full SSF may be charged until all preauthorization requirements are satisfied.*
- A collection agency may be utilized to collect overdue accounts.
- Parents are responsible for fees associated with the treatment of their child. The parent or guardian signing this document will be considered the responsible party unless court documents are produced (within 10 days) indicating otherwise.
- In the event of *third party contracts* (DFS, DVR, EAP etc.) you will be responsible for the SSF until all documentation or referral verification is received.